



BUREAU OF ENERGY EFFICIENCY

(Ministry of Power, Government of India)

Hiring of Sector Experts (Full / Part Time)

BEE intends to hire Sector Experts (Full / Part Time) on contract initially for a period of one year.
For details visit www.beeindia.gov.in

Last date for submission of application is 15 days from publication of advertisement.

Secretary, BEE

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Hiring of Sector Experts (Full / Part Time)

Bureau of Energy Efficiency (BEE) is a statutory body under the (Ministry of Power, Government of India) established under provisions of the Energy Conservation Act 2001, to promote efficient use of energy and its conservation. Applications are invited from Indian Nationals for Hiring of **Full Time Sector Experts (2 Nos.) and Part Time Sector Experts (4 Nos.) on contract basis** initially for a period of one year as per details given below:

Name of the Post	Full Time Sector Expert
Number of Posts	Two (02) - 01 for Fertilizer Sector & 01 for DISCOM Sector
Monthly Contractual Amount	Rs.80,000/- (Consolidated) per month

Name of the Post	Part Time Sector Expert
Number of Posts	Four (04) - 01 for Aluminum Sector 01 for Pulp & Paper Sector 01 for Banking Sector 01 for Transport Sector
Monthly Contractual Amount	Rs.20,000/- (Consolidated) per month Plus Rs.4000/- per day visit charges.

Details of Educational Qualification, Age, Experience, can be downloaded from the website of Bureau of Energy Efficiency. www.beeindia.gov.in

The interested applicants may forward their curriculum along with 2 passport size photographs and attested copies of certificates/mark sheets, giving complete details of their qualifications and experience with two references, within 15 days of the date of publication of the advertisement, to **The Secretary, Bureau of Energy Efficiency, 4th floor, Sewa Bhawan, R.K. Puram, Sector-I, New Delhi 110066.** The Bureau reserves the right to relax the eligibility and other criteria in case of exceptionally outstanding candidates.

Name of the Post : **Full Time Sector Expert (Contract basis)**
Emolument : Rs. 80,000/- (Consolidated) per month
Age Limit : Maximum age limit should be up to 40 years as on 15.9.2018.

1. Roles & Responsibilities for Sector Expert (Full Time) – Fertilizer Sector

To revisit and analyze the baseline year date, if needed; Support BEE in development/ revision of Sector / Sub-sector specific Proforma and Form 1; Assist in the process of identification and formulation of Normalization factors and their formulae; Assist in development of sub sector specific M&V protocol and manuals; Review of Baseline audit reports for Baseline SEC and Target SEC of notified DCs; To educate the DCs on normalization and calculate parameters of individual plant during M&V phase by way of analyzing M&V reports; Training needs fulfillment of Accredited Energy Auditors/ Empaneled AEAs/ Energy Managers of the DCs on normalization, Form-1 and M&V Protocol; Technical assistance for analysis of the data submitted by DCs for Normalization calculation of individual plants; To support BEE in legal Compliance/ litigation etc.; Any other work assigned by Competent Authority.

Qualifications & Experience

Should have an engineering degree with Sectoral experience in Energy Management/ Operations & Maintenance/ technical evaluation of Energy Savings.

Should have minimum 5 years of experience in the notified sectors along with experience in energy management, plant process and evaluation of techno-economics of energy efficiency measures.

BEE Certified Energy Auditor/ Manager will be preferred.

Involvement in PAT related activities will be given preference.

Preference will be given to those having held suitable position in plant level not less than that of Asst./ Deputy Manager of PSU or from equivalent position in private sector.

Should be conversant with existing industrial energy efficiency technologies.

Other Terms & Conditions: Only Indian nationals are eligible to apply; Before applying, the candidate should ensure that they fulfill the eligibility criteria and other norms mentioned in this advertisement; Candidature is liable to be rejected at any stage of the recruitment process if any information provided by the candidate is found to be incorrect; In case any statement is found to be false or any discrepancy is

noted in the particulars furnished by the candidate after his / her service is liable to be terminated without any notice; The full time sector experts should have / her own laptop, data card and any other storage device; Incomplete applications are liable to be rejected.

Candidate meeting the eligibility criteria would be shortlisted in order of merit. Selection will be done on the basis of Interview of the shortlisted candidates.

2. Roles & Responsibilities for Sector Expert (Full Time) – DISCOM Sector

To revisit and analyze the baseline year date, if needed; Support BEE in development/ revision of Sector / Sub-sector specific Proforma and Form 1; Assist in the process of identification and formulation of Normalization factors and their formulae; Assist for amendment of rules and regulation; Assessment for awarding ESCerts/penalty check verification; To coordinate the quarterly meeting of Sectoral Technical Committees including preparation of background papers and progress reports; Assist in development of sub sector specific M&V protocol and manuals; Review of Baseline audit reports for Baseline SEC and Target SEC of notified DCs; To educate the DCs on normalization and calculate parameters of individual plant during M&V phase by way of analyzing M&V reports; Training needs fulfillment of Accredited Energy Auditors/ Empaneled AEAs/ Energy Managers of the DCs on normalization, Form-1 and M&V Protocol; Technical assistance for analysis of the data submitted by DCs for Normalization calculation of individual plants; To support BEE in legal Compliance/ litigation etc.; Technical evaluation of Mandatory Energy audit Reports; To take responsibility in organization of conferences, workshops etc.; Compilation of success stories and relevant sector; Any other work assigned by Competent Authority.

Qualifications & Experience

Should have an electrical engineering degree with Sectoral experience in Energy Management/ Operations & Maintenance/ technical evaluation of Energy Savings.

Should have minimum 5 years of experience in the notified sectors along with experience in energy management, plant process and evaluation of techno-economics of energy efficiency measures.

BEE Certified Energy Auditor/ Manager will be preferred.

Involvement in PAT related activities will be given preference.

Preference will be given to those having held suitable position in plant level not less than that of Asst./ Deputy Manager of PSU or from equivalent position in private sector.

Should be conversant with existing industrial energy efficiency technologies

Other Terms & Conditions: Only Indian nationals are eligible to apply; Before applying, the candidate should ensure that they fulfill the eligibility criteria and other norms mentioned in this advertisement; Candidature is liable to be rejected at any stage of the recruitment process if any information provided by the candidate is found to be incorrect; In case any statement is found to be false or any discrepancy is noted in the particulars furnished by the candidate after his / her service is liable to be terminated without any notice; The full time sector experts should have / her own laptop, data card and any other storage device; Incomplete applications are liable to be rejected.

Candidate meeting the eligibility criteria would be shortlisted in order of merit. Selection will be done on the basis of Interview of the shortlisted candidates.

Name of the Post	:	Part Time Sector Expert (Contract basis)
Emoluments	:	Retainer ship fee per month – Rs.20,000/- + Visit Charges – Rs.4,000/- per day.
		Other expenses: Travelling Allowance:
		1- Travel by train (AC 2 nd class/ AC chair car)
		2- Travel by Air-Least cost airline (preferably)/ Economy Class, wherever or whenever the former is not available.
		Local Conveyance: By Taxi (on producing actual bill)
		Accommodation charges:
		For Metro Cities and other cities: Maximum ceiling of Rs.3,000/- per day (on submission of actual bill)
Age Limit	:	Maximum age limit should be up to 65 years as on 15.9.2018.
Work Place	:	The part time sector experts are likely to be located at Delhi.
Contract Term	:	The engagement will be on contract basis for a period of one year.

1. Roles & Responsibilities for Sector Expert (Part Time) – Pulp & Paper and Aluminum Sector

To revisit and analyze the baseline year data, if needed; Support BEE in development/ revision of Sector / Sub-sector specific Proforma and Form 1; Assist in the process of identification and formulation of Normalization factors and their formulae; Assist in development of sub sector specific M&V protocol and manuals; Review of Baseline audit reports for Baseline SEC and Target SEC of notified DCs; To educate the DCs on normalization and calculate parameters of individual plant during M&V phase by way of analyzing M&V reports; Training needs fulfillment of Accredited Energy Auditors/ Empaneled AEAs/ Energy Managers of the DCs on normalization, Form-1 and M&V Protocol; Technical assistance for analysis of the data submitted by DCs for Normalization calculation of individual plants; To support BEE in legal Compliance/ litigation etc.; Any other work assigned by Competent Authority.

Qualifications & Experience Should have an engineering degree with Sectoral experience in Energy Management/ Operations & Maintenance/ technical evaluation of Energy Savings.

Should have minimum 15 years of experience in the existing sectors/ new sectors like railways, distribution companies and

petroleum refinery will be desirable along with experience in energy management, plant process and evaluation of techno-economics of energy efficiency measures.

Preference will be given to those having held suitable positions in plant level not less than that of AGM/GM of PSU or from equivalent position in private sectors.

2. Roles & Responsibilities for Sector Expert (Part Time) – Banking Sector

Provide advisory support to BEE on Energy Efficiency financing; Developing inputs for policy formulation on energy efficiency financing (including Venture Capital Funds); Conducting financing assessments to identify potential funding sources for EE projects; Coordinate with stakeholders such as banks, NBFCs, Associations of banks/NBFCs, RBI, etc.; Assist in data collection, verification, analysis, etc.; Support for development of strategic policy/position papers and briefing notes; Support in engagement of bilateral and multilateral organizations; Support in capacity building of all stakeholders.

Qualifications & Experience

Should have an Degree / Post graduation degree in relevant field from any UGC recognized University such as Finance, Banking or Business Administration or Economics.

Should have minimum 15 years of experience in the bank/NBFC/Public Financial institution at a senior position (not less than Manager) for handling funds, project financing, credit analysis and assets handling especially in energy/renewable energy/infrastructure sectors.

3. Roles & Responsibilities for Sector Expert (Part Time) – Transport Sector

To revisit and analyze the baseline year date, if needed; Development/ revision of Fuel Efficiency Standards for various vehicle types; Development of strategy for Energy Efficiency in Transport Manufacturing/Services/Other related areas/sectors; Implementation of policies in Transport Sector; Support to BEE in various committee meetings for Transport Sector; To support BEE in legal Compliance/ litigation etc.; Any other work assigned by Competent Authority.

Qualifications & Experience

Should have Mechanical / Automobile Engineering degree with Sectoral experience in Transport Sector.

Should have minimum 15 years of experience related to Energy/Emissions in the Transport Sector.

Preference will be given to those having held suitable positions in Institute/Industry/Associations plant level not less than that of Director or from equivalent position in private sectors.

Other Terms & Conditions: Only Indian nationals are eligible to apply; Before applying, the candidate should ensure that they fulfill the eligibility criteria and other norms mentioned in this advertisement; Candidature is liable to be rejected at any stage of the recruitment process if any information provided by the candidate is found to be incorrect; In case any statement is found to be false or any discrepancy is noted in the particulars furnished by the candidate after his / her service is liable to be terminated without any notice; The full time sector experts should have / her own laptop, data card and any other storage device; Incomplete applications are liable to be rejected.

Candidate meeting the eligibility criteria would be shortlisted in order of merit. Selection will be done on the basis of Interview of the shortlisted candidates.

How to apply

The interested applicants may forward their application filled with the attached annexure along with 2 passport size photographs and attested copies of certificates/mark sheets, giving complete details of their qualifications and experience with two references, within 15 days of the date of publication of the advertisement, to **The Secretary, Bureau of Energy Efficiency, 4th Floor, Sewa Bhawan, R.K. Puram, Sector-I, New Delhi 110066**. Candidates from Government Departments/PSUs/ Autonomous bodies etc. should send their application through proper channel. The Bureau reserves the right to relax the eligibility and other criteria in case of exceptionally outstanding candidates.

CURRICULUM VITAE PERFORMA FOR THE POST OF SECTOR EXPERT (Full Time/ Part Time) IN

BEE

Sector applied for _____

1.	Name and Address (in Block Letters)					
2.	Date of Birth (in Christian era)					
3.	Educational and other qualifications required for the post.	(1)				
		(2)				
		(3)				
4.	Please state clearly whether in the light of entries made by you above, you meet the requirement of the post					
5.	Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.					
	Office/Institution	Post held	From	To	Scale of Pay and Basic Pay	Nature of duties (in detail)
6.	Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent					
7.	Additional details about present employment Please state whether working under (indicate the name of your employer against the relevant column)					

	(a) Central Government (b) State Government (c) Autonomous Organization (d) Government Undertaking (e) Universities (f) Others	
8.	Total emoluments per month now drawn	
9..	Additional information, if any, which you would like to mentioned in support of your suitability for the post (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement) (Note: Enclose a separate sheet, if the space is insufficient)	
10.	Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) wards/ Scholarship/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and (iv) any other information) (Note: Enclose a separate sheet if the space is insufficient)	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date _____

Signature of the candidate

Address _____

Ph. No. _____

Email _____

Reference :

1)

2)

