

**NATIONAL POWER TRAINING INSTITUTE
(Ministry of Power, Govt. of India)**

An ISO 9001 & 14001 Organization

Sector – 33, Faridabad

Summary Report

**Transparency Audit of Disclosures
u/s 4 of the Right to Information Act for the year 2021-22**

of

Bureau of Energy Efficiency (BEE)

New Delhi

OCT, 2022

SUMMARY SHEET

Third Party RTI Audit Summary Report for- Bureau of Energy Efficiency (BEE)

Website: <https://beeindia.gov.in/>

The RTI Act under section 4 provides a comprehensive framework for promoting openness in the functioning of the public authorities. Each public authority has to proactively disclose information by relating to its functions as prescribed under the RTI Act, without waiting for the citizens to file RTI application for getting information from the public authorities. While section 4 (1) (a) provides a general guideline for record management, so that the information could be easily stored and retained, the subsections b, c and d of section 4 relate to the organizational objectives and functions. Sub-section 9b), (c) and (d) of section 4 of the RTI Act and other related information can be grouped in accordance with this, a large category of information has been prescribed in section 4(1) (b)(c) and (d) to be disclosed suo-motu. There are specific categories of information which are mentioned in section 4(i)(b) and each of those categories contains various items making it elaborate and exhaustive. The 17th item under section 4(i) (b) states that such other information as may be prescribed also needs to be disclosed suo motu.

Efforts made by **Bureau of Energy Efficiency (BEE)** as public authority are appreciable for sharing the information on website as per RTI ACT to maintain the transparency. It is observed that the website of the **Bureau of Energy Efficiency (BEE)** is user friendly and an attempt has been made to disclose information which may meet the requirement of the citizens. It has been observed during the audit that the information related to few areas has to be shared/ improved on website with more clarity:

2.2.3 Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed – Tender awarded details not available.

Self appraisal report for Year (2021-22)

Auditor Agency: National Power Training Institute

Ministry Name: Ministry of Power

Department Name:

Public Authority Name: Bureau of Energy Efficiency

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of Its organisation, functions and duties [Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://beeindi.a.gov.in/contact-us-0	Fully Met	1.28	ok
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://beeindi.a.gov.in/sites/default/files/Proactive%20Disclosures%20under%20the%20RTI%20Act%2C%202005.pdf	Fully Met	1.28	ok
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://beeindi.a.gov.in/sites/default/files/1_0.pdf	Fully Met	1.28	ok
1.1.4	Function and duties	Fully Met	1.28	1.28	https://beeindi.a.gov.in/sites/default/files/1_0.pdf	Fully Met	1.28	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://beeindi.a.gov.in/sites/default/files/1_0.pdf	Fully Met	1.28	ok
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://beeindi.a.gov.in/sites/default/files/Proactive%20Disclosures%20under%20the%20RTI%20Act%2C%202005.pdf	Fully Met	1.28	ok
1.2	Power and duties of its officers and employees [Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	https://beeindi.a.gov.in/sites/default/files/2_1.pdf	Fully Met	1.54	ok
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	https://beeindi.a.gov.in/sites/default/files/2_1.pdf	Fully Met	1.54	ok
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	https://beeindi.a.gov.in/sites/default/files/2_1.pdf	Fully Met	1.54	ok
1.2.4	Exercised	Fully Met	1.54	1.54	https://beeindi.a.gov.in/sites/default/files/2_1.pdf	Fully Met	1.54	ok
1.2.5	Work allocation	Fully Met	1.54	1.54	https://beeindi.a.gov.in/sites/default/files/2_1.pdf	Fully Met	1.54	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	https://beeindi a.gov.in/sites/default/files/2_1.pdf	Fully Met	1.54	ok
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://beeindi a.gov.in/sites/default/files/3_0.pdf	Fully Met	1.54	ok
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://beeindi a.gov.in/sites/default/files/3_0.pdf	Fully Met	1.54	ok
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	https://beeindi a.gov.in/sites/default/files/3_0.pdf	Fully Met	1.54	ok
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	https://beeindi a.gov.in/sites/default/files/3_0.pdf	Fully Met	1.54	ok
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://beeindi a.gov.in/sites/default/files/4.pdf	Fully Met	1.54	ok
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://beeindi a.gov.in/sites/default/files/4.pdf	Fully Met	1.54	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	pdf https://beeindi a.gov.in/sites/default/files/4.pdf	Fully Met	1.54	ok
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	https://beeindi a.gov.in/sites/default/files/4.pdf	Fully Met	1.54	ok
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	https://beeindi a.gov.in/sites/default/files/Grievance.pdf	Fully Met	1.54	ok
1.5	Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	https://beeindi a.gov.in/content/rules-and-regulations	Fully Met	1.92	ok
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	https://beeindi a.gov.in/content/rules-and-regulations	Fully Met	1.92	ok
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	https://beeindi a.gov.in/content/rules-and-regulations	Fully Met	1.92	ok
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92	https://beeindi a.gov.in/sites/default/files/31.pdf	Fully Met	1.92	ok
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://beeindi	Fully Met	3.85	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	a.gov.in/sites/default/files/6.pdf https://beeindi a.gov.in/sites/default/files/6.pdf	Fully Met	3.85	ok
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://beeindi a.gov.in/sites/default/files/10_3.pdf	Fully Met	0.96	ok
1.7.2	Composition	Fully Met	0.96	0.96	https://beeindi a.gov.in/sites/default/files/10_3.pdf	Fully Met	0.96	ok
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://beeindi a.gov.in/sites/default/files/10_3.pdf	Fully Met	0.96	ok
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	https://beeindi a.gov.in/sites/default/files/10_3.pdf	Fully Met	0.96	ok
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://beeindi a.gov.in/sites/default/files/10_3.pdf	Fully Met	0.96	ok
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	https://beeindi a.gov.in/sites/default/files/32.pdf	Fully Met	0.96	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	https://beeindi a.gov.in/sites/default/files/32.pdf	Fully Met	0.96	ok
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	https://beeindi a.gov.in/sites/default/files/32.pdf	Fully Met	0.96	ok
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	Fully Met	3.85	3.85	https://beeindi a.gov.in/sites/default/files/7%284%29.pdf	Fully Met	3.85	ok
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://beeindi a.gov.in/contact-us-0	Fully Met	3.85	ok
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://beeindi a.gov.in/sites/default/files/8%288%29.pdf	Fully Met	3.85	ok
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	https://beeindi a.gov.in/sites/default/files/8%288%29.pdf	Fully Met	3.85	ok
1.10	Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	https://beeindi a.gov.in/sites/default/files/16_2.pdf	Fully Met	3.85	ok
1.10.2	Address, telephone numbers and email ID of	Fully Met	3.85	3.85	https://beeindi	Fully Met	3.85	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	each designated official.				a.gov.in/sites/default/files/16_2.pdf			
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken (Section 4(2))							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://beeindi.a.gov.in/sites/default/files/Disciplinary%20action%20against%20employees.pdf	Fully Met	3.85	ok
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://beeindi.a.gov.in/sites/default/files/Disciplinary%20action%20against%20employees.pdf	Fully Met	3.85	ok
1.12	Programmes to advance understanding of RTI (Section 26)							
1.12.1	Educational programmes	Fully Met	1.92	1.92	https://beeindi.a.gov.in/sites/default/files/Programmes%20to%20advance%20understanding%20of%20RTI.pdf	Fully Met	1.92	ok
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	https://beeindi.a.gov.in/sites/default/files/Programmes%20to%20advance	Fully Met	1.92	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	https://beeindi.a.gov.in/sites/default/files/Programmes%20to%20advance%20understanding%20of%20RTI.pdf	Fully Met	1.92	ok
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	https://beeindi.a.gov.in/sites/default/files/Programmes%20to%20advance%20understanding%20of%20RTI.pdf	Fully Met	1.92	ok
1.13	Transfer policy and transfer orders [F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	https://beeindi.a.gov.in/sites/default/files/31.pdf	Fully Met	7.69	ok
Total			100	100		100	100	
2	Budget and Programme							
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc. [Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://beeindi.a.gov.in/sites/default/files/10%282%29.pdf	Fully Met	10.00	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://beeindi.a.gov.in/sites/default/files/10%282%29.pdf	Fully Met	10.00	ok
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://beeindi.a.gov.in/sites/default/files/10%282%29.pdf	Fully Met	10.00	ok
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://beeindi.a.gov.in/sites/default/files/10%282%29.pdf	Fully Met	10.00	ok
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	https://beeindi.a.gov.in/content/annual-report	Fully Met	10.00	ok
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							
2.2.1	Budget	Fully Met	16.67	16.67	https://beeindi.a.gov.in/sites/default/files/30.pdf	Fully Met	16.67	ok
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	16.67	16.67	https://beeindi.a.gov.in/sites/default/files/30.pdf	Fully Met	16.67	ok
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts	Fully Met	16.67	16.67	https://beeindi.a.gov.in/tenders https://beeindia.gov.in/sites/default/files	Partially Met	8.34	tender awarded details not available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.3	concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed. Manner of execution of subsidy programme [Section 4(i)(b)(xii)]				/22.pdf			
2.3.1	Name of the programme of activity	Fully Met	6.25	6.25	https://beeindi.a.gov.in/sites/default/files/12_1.pdf	Fully Met	6.25	ok
2.3.2	Objective of the programme	Fully Met	6.25	6.25	https://beeindi.a.gov.in/sites/default/files/12_1.pdf	Fully Met	6.25	ok
2.3.3	Procedure to avail benefits	Fully Met	6.25	6.25	https://beeindi.a.gov.in/sites/default/files/12_1.pdf	Fully Met	6.25	ok
2.3.4	Duration of the programme/ scheme	Fully Met	6.25	6.25	https://beeindi.a.gov.in/sites/default/files/12_1.pdf	Fully Met	6.25	ok
2.3.5	Physical and financial targets of the programme	Fully Met	6.25	6.25	https://beeindi.a.gov.in/sites/default/files/12_1.pdf	Fully Met	6.25	ok
2.3.6	Nature/ scale of subsidy /amount allotted	Fully Met	6.25	6.25	https://beeindi.a.gov.in/sites/default/files/12_1.pdf	Fully Met	6.25	ok
2.3.7	Eligibility criteria for grant of subsidy	Fully Met	6.25	6.25	https://beeindi.a.gov.in/sites/default/files/12_1.pdf	Fully Met	6.25	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Fully Met	6.25	6.25	1.pdf https://beeindi.a.gov.in/sites/default/files/12_1.pdf	Fully Met	6.25	ok
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Fully Met	25	25.00	https://beeindi.a.gov.in/sites/default/files/33.pdf	Fully Met	25.00	ok
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Fully Met	25	25.00	https://beeindi.a.gov.in/sites/default/files/33.pdf	Fully Met	25.00	ok
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							
2.5.1	Concessions, permits or authorizations granted by public authority	Fully Met	25	25.00	https://beeindi.a.gov.in/sites/default/files/13.pdf	Fully Met	25.00	ok
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Fully Met	25	25.00	https://beeindi.a.gov.in/sites/default/files/13.pdf	Fully Met	25.00	ok
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Fully Met	50	50.00	https://beeindi.a.gov.in/sites/default/files/29.pdf	Fully Met	50.00	ok
Total			300	300		300	292	

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3	Publicity Band Public interface							
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	https://beeindi.a.gov.in/sites/default/files/Particulars%20for%20any%20arrangement%20for%20consultation%20with%20or%20representation%20by%20the%20members%20of%20the%20public%20in%20relation%20to%20the%20formulation%20of%20policy%20or%20implementation.pdf https://beeindia.gov.in/sites/default/files/5_1.pdf https://beeindia.gov.in/content/publications-0	Fully Met	12.50	ok
3.1.2	Arrangements for consultation with or	Fully Met	12.5	12.50	https://beeindia.gov.in/content/publications-0	Fully Met	12.50	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants				a.gov.in/sites/default/files/P articulars%20f or%20any%2 0arrangement %20for%20co nsultation%20 with%20or%2 0representatio n%20by%20th e%20member s%20of%20th e%20public% 20in%20relati on%20to%20t he%20formula tion%20of%20 policy%20or% 20implementa tion.pdf			
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Fully Met	2.78	2.78	https://beeindi a.gov.in/sites/ default/files/28	Fully Met	2.78	ok
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Fully Met	2.78	2.78	https://beeindi a.gov.in/sites/ default/files/28	Fully Met	2.78	ok
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Fully Met	2.78	2.78	https://beeindi a.gov.in/sites/ default/files/28	Fully Met	2.78	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Fully Met	2.78	2.78	https://beeindi a.gov.in/sites/ default/files/28	Fully Met	2.78	ok
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Fully Met	2.78	2.78	https://beeindi a.gov.in/sites/ default/files/28	Fully Met	2.78	ok
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Fully Met	2.78	2.78	https://beeindi a.gov.in/sites/ default/files/28	Fully Met	2.78	ok
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Fully Met	2.78	2.78	https://beeindi a.gov.in/sites/ default/files/28	Fully Met	2.78	okok
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Fully Met	2.78	2.78	https://beeindi a.gov.in/sites/ default/files/28	Fully Met	2.78	ok
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Fully Met	2.78	2.78	https://beeindi a.gov.in/sites/ default/files/28	Fully Met	2.78	ok
3.2	Are the details of policies / decisions, which affect public, informed to them? [Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Fully Met	16.67	16.67	https://beeindi a.gov.in/sites/ default/files/D etails%20of% 20policies%20 or%20decisio ns%20C%20w	Fully Met	16.67	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Fully Met	16.67	16.67	high%20affect%20public.pdf https://beeindi a.gov.in/sites/ default/files/D etails%20of% 20policies%20 or%20decisio ns%2C%20w high%20affect %20public.pdf	Fully Met	16.67	ok
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Fully Met	16.67	16.67	high%20affect%20public.pdf https://beeindi a.gov.in/sites/ default/files/D etails%20of% 20policies%20 or%20decisio ns%2C%20w high%20affect %20public.pdf	Fully Met	16.67	ok
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://beeindi a.gov.in/conte nt/rti	Fully Met	50.00	ok
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	https://beeindi a.gov.in/conte nt/publications -0	Fully Met	25.00	ok
3.4.2	Information manual/handbook available in Printed format	Fully Met	25	25.00	https://beeinai a.gov.in/conte nt/publications	Fully Met	25.00	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	https://beeindi a.gov.in/conte nt/publications -0	Fully Met	25.00	ok
3.5.2	List of materials available At a reasonable cost of the medium	Fully Met	25	25.00	https://beeindi a.gov.in/conte nt/publications -0	Fully Met	25.00	ok
Total	4 E-Governance		250	250			250	250
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	English	Fully Met	14.29	14.29	https://beeindi a.gov.in/sites/ default/files/34 .pdf	Fully Met	14.29	ok
4.1.2	Vernacular/ Local Language	Fully Met	14.29	14.29	https://beeindi a.gov.in/sites/ default/files/34 .pdf	Fully Met	14.29	ok
4.2	When was the Information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	https://beeindi a.gov.in/conte nt/rti	Fully Met	28.57	ok
4.3	Information available In electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://beeindi a.gov.in/conte nt/rules-and- regulations htt ps://beeindia. gov.in/content	Fully Met	9.52	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	/publications-0 https://beeindi a.gov.in/conte nt/rules-and- regulations ht ps://beeindia. gov.in/content /publications-0	Fully Met	9.52	ok
4.3.3	Location where available	Fully Met	9.52	9.52	https://beeindi a.gov.in/	Fully Met	9.52	ok
4.4	Particulars of facilities available to citizen for obtaining information [Section 4(1)(b)(xv)]							
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	https://beeindi a.gov.in/sites/ default/files/38 .pdf	Fully Met	7.14	ok
4.4.2	Details of information made available	Fully Met	7.14	7.14	https://beeindi a.gov.in/sites/ default/files/38 .pdf	Fully Met	7.14	ok
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	https://beeindi a.gov.in/sites/ default/files/38 .pdf	Fully Met	7.14	ok
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	https://beeindi a.gov.in/sites/ default/files/38 .pdf	Fully Met	7.14	ok
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	https://beeindi a.gov.in/sites/ default/files/Gr ievance.pdf	Fully Met	3.57	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	https://beeindi a.gov.in/sites/ default/files/19 %288%29.pdf	Fully Met	3.57	ok
4.5.3	List of completed schemes/ projects/ Programmes	Fully Met	3.57	3.57	https://beeindi a.gov.in/conte nt/annual- report	Fully Met	3.57	ok
4.5.4	List of schemes/ projects/ programme underway	Fully Met	3.57	3.57	https://beeindi a.gov.in/conte nt/annual- report	Fully Met	3.57	ok
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	3.57	3.57	https://beeindi a.gov.in/sites/ default/files/22 .pdf	Fully Met	3.57	ok
4.5.6	Annual Report	Fully Met	3.57	3.57	https://beeindi a.gov.in/conte nt/annual- report	Fully Met	3.57	ok
4.5.7	Frequently Asked Question (FAQs)	Fully Met	3.57	3.57	https://beeindi a.gov.in/conte nt/frequently-a sked-question s-faqs-about-b ureau-energy- efficiency-bee	Fully Met	3.57	ok
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Fully Met	3.57	3.57	https://beeindi a.gov.in/sites/ default/files/21 %281%29.pdf	Fully Met	3.57	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://beeindi.a.gov.in/sites/default/files/19%288%29.pdf	Fully Met	14.29	ok
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://beeindi.a.gov.in/sites/default/files/19%288%29.pdf	Fully Met	14.29	ok
4.7	Replies to questions asked in the parliament[Section 4(1)(d)(2)]							
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	https://beeindi.a.gov.in/sites/default/files/37.pdf	Fully Met	28.57	ok
Total			200	200			200	200
5	Information as may be prescribed							
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://beeindi.a.gov.in/sites/default/files/16_2.pdf	Fully Met	20.00	ok
5.1.2	Details of third party audit of voluntary disclosure - (a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	https://beeindi.a.gov.in/sites/default/files/20.PDF	Fully Met	20.00	ok
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	https://beeindi.a.gov.in/sites/default/files/35%281%29.pdf	Fully Met	20.00	ok
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the	Fully Met	20	20.00	https://beeindi.a.gov.in/sites/default/files/36	Fully Met	20.00	ok
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Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
5.1.5	officers Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Fully Met	20	20.00	https://beeindi.a.gov.in/sites/default/files/36.pdf	Fully Met	20.00	ok
Total			100	100			100	100
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	https://beeindi.a.gov.in/content/rti	Fully Met	25.00	ok
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ							
6.2.1	Whether STQC certification obtained and its validity	Fully Met	12.5	12.50	https://beeindi.a.gov.in/sites/default/files/1.BEE-website-safet-host.pdf	Fully Met	12.50	ok
6.2.2	Does the website show the certificate on the Website?	Fully Met	12.5	12.50	https://beeindi.a.gov.in/	Fully Met	12.50	ok
Total			50	50			50	50
Grand Total			1000	1000			1000	992