

## GEF-UNIDO-BEE Project

### “Promoting energy efficiency and renewable energy in selected MSME clusters in India”

Bureau of Energy Efficiency (BEE) & United Nations Industrial Development Organization (UNIDO) are implementing a Global Environment Facility (GEF) funded above project. Under this project, BEE invites application for:

**Position:** Cluster Leader

**Location:** Thiruvananthapuram, Kerala

#### **Qualifications:**

##### **Essential:**

- Bachelor’s degree in Electrical/Mechanical/Chemical/Dairy Engineering/Technology from a recognized university or institute with minimum 3 years of industrial experience in Dairy sector with good academic record.

OR

- Diploma in Electrical/Mechanical/Chemical/Dairy Engineering/Technology from a recognized board or institute with minimum 6 years of industrial experience in Dairy sector with good academic record.

##### **Desirable:**

- Certified Energy Manager/Auditor by BEE.
- Operational experience and knowledge of key technologies process in the dairy industry.
- Post graduate degree in Electrical/ Mechanical/ Chemical/ Dairy Engineering or Energy/ Management field.

##### **Desirable Experience:**

- Work experience in the implementation & management of energy efficiency/conservation projects in MSME sector will be preferred.
- Knowledge about the fundamentals of MSME operations, its constraints, abilities and relative advantages in the global scenario.
- Ability to present, discuss among the cluster stakeholders and institutions.
- Fluent in English and local language(s).

##### **Remuneration:**

- ₹ 40,000 – 60,000/- per month (consolidated).

##### **Contract Duration:**

- Minimum 1 year (with possibility of extension to the extent of the project duration).  
Initial probation for 6 months

### **Nature of duties and responsibilities:**

1. Provide cluster level support in assessment, planning, designing, Implementing and reporting of proposed activities /interventions in line with the project agenda.
2. Facilitate engagement and active participation of cluster units and stakeholders to widespread project activities and generate cluster momentum.
3. Lead and organize cluster level activities and related logistic arrangements. Regular review with cluster units for their progress on project implementation roadmap.
  - Prepare cluster level energy usage database to form the basis of a benchmarking system
  - Steer preparation of Detailed Project Reports (DPRs) for SMEs by Local Service Providers operating in the respective clusters.
  - Co-ordinate with MSME unit in the cluster, technical agencies, institutions, Local Service providers for their active involvement and support.
  - Lead the establishment and functioning of Energy Management Cells (EMC) in respective cluster.
  - Design and conduct surveys and report findings. Documentation of benefits in the demonstration units and replication units.
  - Extend timely support to Project Management Unit in various project activities.
  - Any other work as may be assigned related to project from time to time.
4. Cluster leader will be reporting to the National Project Manager of the project under overall supervision of National Technology Coordinator and will be guided for day-to-day work by the NTC.

Interested applicants may forward their resume along with a passport size photograph and self-attested copies of certificates/mark sheets, giving complete details of their qualifications and experience, in a sealed envelope superscribed as “**Application for the post of Cluster Leader**”, so as to reach latest by **30<sup>th</sup> March, 2018**, to –

Managing Director  
KCMMF Head Office  
Kerala Co-operative Milk Marketing Federation Ltd.,  
"Milma Bhavan", Pattom Palace P.O,  
Thiruvananthapuram, Kerala-695 004.

For further clarification, please contact GEF-UNIDO-BEE PMU on 011-26194770 / 71.

(Secretary, BEE)